

1 **PACRAO Annual Business Meeting Minutes**  
2 **Planet Hollywood, Las Vegas, NV**  
3 **November 2, 2016**  
4

5 Meeting started **10:00am**.

6  
7 Number of attendees: 172.  
8

9 Secretary, Jerri Weston

- 10 • Approval of Minutes 2015 Business Meeting  
11 ○ The minutes for the 2014-2015  
12 ○ Rebecca Mathern - Motion to approve; Kristin Benson - Seconded the motion. No  
13 Abstentions. Minutes were unanimously approved.  
14

15 Vice President for Professional Development, Julia Pomerenk

- 16 • Professional Development Report  
17 ○ PACRAO - pals we had 16 pairings  
18 ○ published 2 PACRAO reviews  
19 ○ encouraged the membership to look for the webinars  
20 ○ Invited the membership to write for the PACRAO review or hold a webinar.  
21

22 Vice President for Membership, Marianne Stickel

- 23 • Membership Report  
24 ○ 2165 current and active members, 2030 are renewed members, 235 are new to  
25 PACRAO. Still 36 members from last year that have not renewed this year, represent 237  
26 people. 36 New institutions did sign up this last year. Marianne introduced the  
27 initiatives that were adopted this past year.

28 Vice President for Publications & Information Technology, Kathy Thomas

- 29 • Publications and Information Technology Report  
30 ○ Updated our website added the webinar page and increased our security.  
31

32 Treasurer, Nancy Roe

- 33 • Treasurer Report  
34 ○ Question raised by Bob Morley about the differences between the summer and winter  
35 meeting expenses summer meeting only the executive board meets at the winter  
36 meeting the executive board meeting, LAC and Program committee attend. Question  
37 about the income on line about the total. Talk with Nancy.  
38 ○ Copies of the budget are on the table for review  
39

40 Audit Committee Chair, Jan McCuen

- 41 • Audit Committee Report  
42 ○ Reviewed the financial documents with the board in February. Had three minor findings,  
43 the board has corrected the issues and/or responded to the findings.  
44

45 Past President, Heather Chermak

- 46 • Past President Report  
47 ○ Heather thanked the membership for the opportunity to serve.

- 48 ○ Locations and Dates for Future Conferences
- 49     ▪ 2017 Spokane, Washington, Davenport Grand Hotel, November 5-8<sup>th</sup>
- 50     ▪ 2018 Sacramento, California, Hyatt Regency, October 28-31<sup>st</sup>
- 51     ▪ 2019 Scottsdale, Arizona, Doubletree Resort Paradise Valley, October 27-30<sup>th</sup>
- 52 ○ Election of Officers
- 53     ▪ Nominations and Elections Committee
- 54         • Todd McCollum, Linfield College, PACRAO Past President and Chair
- 55         • Rayanne Williams, San Diego State University, Vice Chair
- 56         • Courtney Whestine, Central Oregon Community College, Incoming Vice
- 57             Chair
- 58         • Natalie Coopedge, Southern Oregon University
- 59         • Steve Downing, Bellevue College
- 60         • Stuart Lau, University of Hawaii Manao
- 61         • Brandy Mclelland, California State University Dominguez Hills
- 62         • Stephen Shirreffs, Stanford University
- 63         • Hillary Parson, Thompson Rivers University, Alternate
- 64     ▪ Nominees
- 65         • President-Elect: Rayanne Williams
- 66         • Vice President for Professional Development: Colm Joyce
- 67         • Vice President for Membership: Michelle Dodge
- 68         • Secretary: Kristin Benson
- 69     ▪ President Marc Booker entertained a motion to accept the slate of nominees as
- 70         presented. Steve Barnhart moved to approve. Nora McLaughlin seconded. No
- 71         abstentions.
- 72     ▪ Marc thanked those who were leaving the board for their dedication and service
- 73         to the association. Members leaving the Board: Heather Chermak, Julia
- 74         Pomerenk, Marianne Stickel, and Jerri Weston

75

76 James Miller

- 77     • Welcomes and introduces the chairs for the Spokane conference. James thanked Marc for his
- 78         hard work dignity and grace leading PACRAO this past year. James thanked Winnie Wilson and
- 79         Rebecca Mathern for all their hard work on this year's conference. James introduced his
- 80         initiatives he does not want to mess up what is amazing at this conference, partnership, sense of
- 81         family and belonging. Supporting what is great about PACRAO:
- 82         ○ Continue to focus on broadening PACRAOs demographics
- 83         ○ Addressing the technological interfaces that our members use to access PACRAO
- 84             services.
- 85         ○ Finding new and innovative ways to deliver PACRAO's vital services and subject matter
- 86             expertise to our members beyond the annual meeting.
- 87
- 88     • James introduced the Executive Board and Conference Chairs for the 2016-2017:
- 89         Marc Booker                             Past President
- 90         James Miller                            President
- 91         Rayanne Williams                     President- Elect
- 92         Kathy Thomas                           Vice President for Publications and Information Technology
- 93         Colm Joyce                              Vice President for Professional Development
- 94         Kristin Benson                         Secretary

95 Nancy Roe Treasurer  
96 Ruth Garay Diversity Development Advocate  
97 Chris Sweet Business Partner Liaison  
98 Matt Bemis Program Chair  
99 Jana Jaraysi Local Arrangements Chair

100

101 • Introduction to 2017 Conference

102 ○ The theme for the 2017 conference is "Shining a light on innovation" Jana Jaraysi shared  
103 a video to promote next year's conference in Spokane, WA. Jana gave the seven  
104 reasons to come free Wi-Fi, second largest city, great weather, brand new hotel,  
105 downtown lots to enjoy, mountains meet rivers, urban environment, no excuses not to  
106 come Halloween is before the conference.

107 ○ If you entered your business card; you could win a free night's stay at the Davenport;  
108 Must be present to win. Nancy Yoshimura from Soka University.

109

110 Meeting Adjourned **10:56am**.

111

112 Respectfully Submitted,

113 Jerri Weston